



Passion for Our City, Passion for the Game

## ***Strategic Project Manager***

*Founded in 2012, Detroit City FC has established itself as one of the most talked about soccer teams in North America. Our club motto, Passion for Our City, Passion for the Game, evokes the three ideas the grassroots organization was built upon: to satisfy the demand for soccer in downtown Detroit, represent the city in a positive light, and build community through “the beautiful game.”*

*The seed of DCFC was planted in 2010, on the soccer pitch at Belle Isle in downtown Detroit. That grass – the very same that was transported from the Pontiac Silverdome after the 1994 World Cup – was the original home of the Detroit City Futbol League (DCFL), a co-ed, recreational league that pitted players from teams representing the many historic neighborhoods of Detroit.*

*The dream is alive and growing as Detroit City Football Club has acquired the site of the former Southwest Detroit Hospital at the corner of Michigan Avenue and 20th Street for the purpose of building a new stadium that will serve as a permanent home for soccer in Detroit, with a goal of opening a new soccer-specific stadium by the club’s 2027 season.*

### ***The Role***

*Detroit City Football Club (DCFC) is looking for a project manager to support the transition to the new stadium. The stadium will transform DCFC’s operations as the organization continues to position itself for a long-term sustainable future. The project kicked off in 2024 and has been managed through early planning and feasibility phases by the DCFC ownership group. It now requires a dedicated project manager to plan, coordinate and drive activity over the next twenty four months. The project manager will be the central point of co-ordination between all revenue streams (ticketing, sponsorship, merchandise, food & beverage and parking), the operations teams and the senior management and ownership group.*



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**Key Responsibilities:**

*Planning, managing and reporting on the project which includes (and is not limited to):*

- *Manage the leaders of all departments in development and execution of project plan driven by revenue generating activity*
- *Act as the liason between ownership, senior management, owner's representative, construction team and third party operators*
- *Schedule and lead regular meetings and workshops to deliver success in each project workflow*
- *Develop, manage and own the DCFC elements of the integrated project plan.*
- *Regular reporting and presentations to the ownership and senior management*
- *Financial management and accountability for project deliverables*

**Background and Skills required**

- *Minimum of 5 years relevant experience within a client-focused environment (preferably in the stadium or event operations)*
- *Excellent communication skills and the ability to build strong relationships with colleagues and partners alike*
- *Excellent account and multi-project management skills*
- *Excellent organizational skills and attention to detail*
- *Extremely strong decision-making and problem-solving skills*
- *Ability to operate general computer programs, including efficiently using google drive and google applications, Keynote, and other online tools*
- *English language fluency required*



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### **Person Specification**

#### **Qualifications and Experience:**

- *Experience initiating and managing complex projects*
- *Strong project management experience including ability to plan, manage effectively within scope, timelines, budget and quality*
- *Experience managing a budget*
- *Strong people management and influencing skills, working with internal departments and external specialists*
- *A Project Management qualification is desirable but not essential*

#### **Skills and Personal Attributes:**

- *Strong project management capabilities*
- *Strong communication skills*
- *Ability to work under pressure and to tight deadlines*
- *Strategic thinker who is able to influence and drive change*
- *Ability to work collaboratively*
- *Strong excel and analytical skills*
- *Ability to get up to speed quickly on new issues and to make sound judgment on them*
- *Having a can-do, problem-solving attitude*
- *Ability to inspire confidence and create trust*
- *Ability to plan and delegate workload effectively*

*DCFC is proud to be an equal opportunity workplace committed to building a team culture that celebrates diversity and inclusion*